

# TIPS FOR COMPLETING THE CHINESE VISA APPLICATION

*Travel Document Systems strongly recommends printing this tip sheet and using it as a guide while you are completing the Chinese application. Below is an explanation on how to answer the most common errors that applicants make while filling in the application, these errors will cause your application to be rejected by the Chinese Embassy/Consulate and result in delays in issuing your visa.*

**Presented By: TRAVEL DOCUMENT SYSTEMS, INC.**

**All fields on the Chinese Visa application form must be typed and fully completed. All questions that cannot be answered must say N/A or None. No handwritten marks can be made on the form other than your signature.**

## [Photo Requirements Guide.](#)

### **Question 1.1**

**Name MUST match exactly the name in your passport.**

### **Question 1.2**

**Former Chinese citizens must write (by hand is acceptable) their name in ethnic script.**

### **Question 1.3**

**Maiden name, Former married names, ETC.**

### **Question 1.9**

**Driver's License number or Social Security Number.**

### **Question 1.10**

**If you have a blue US passport the correct answer is "Ordinary".**

### **Question 1.15**

**If retired please state retired from what position.**

**Residents of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Oklahoma, Texas and Puerto Rico do not need to state from what profession they retired from.**

**If you select Self Employed then you must enter your profession or company name in Question 1.17.**

### **Question 1.17**

**Please list your Company Name and a brief description of what the company does. (Brief description requirement only applies to Washington DC applicants)**

**If you are a retired worker please include your previous employers full contact information. Students must include school's full contact information. Acronyms (abbreviations) are NOT accepted.**

**Residents of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Oklahoma, Texas and Puerto Rico who are retired should type N/A in each field.**

**If you are self employed you must enter your profession or company name.**

### **Question 1.18**

**No P.O. Box numbers are accepted, full physical addresses only.**

### **Question 1.23**

**Must list major family members, Father/Mother, Husband/Wife and children.**

### **Question 1.25**

**Please check USA.**

### **Question 2.1**

**Only one box may be checked.**

**Question 2.2**

***Please enter the number of entries you plan for China, keep in mind that going from mainland China to Hong Kong or Macau and then back to mainland China would count as an entry.***

**Question 2.5**

***Please enter a numerical number.***

**Question 2.6**

***Fill in the Dates, Names, Addresses and Phone Numbers for all Hotels and other residences you will stay in.***

**Question 2.8**

***Business, Flight, Cruise Line, Work, Visiting Family/Friends or Student visa only, fill in the details of your contact in China.***

**Question 3.8**

***USA citizens must answer N/A to all nine fields.***

**Sections 4**

***All applicants MUST sign the application form if the form is completed by another person. Parents MUST print a minors name and sign beside the minors name.***

***Please be sure to check the box in 4.3.***

**Section 5**

***Only to be completed when the applicants is a minor. Parents MUST print the minors name and sign beside the printed name.***