



### **INSTRUCTIONS FOR BUSINESS VISA**

1. No column should be left blank. Incomplete form with vague entries will not be accepted. Where applicable, copies of supporting documents should be submitted along with the Visa Application Form.
2. The applicants may use extra sheets, in case of insufficient space in the blank spaces of the Visa Application Form.
3. Normally the visa is issued with 24 hours but in some cases, the processing time for visa may extend upto 6 weeks.
4. Applicants may be asked to appear for interview, if required.
5. On arrival, immigration formalities are mandatory. (Police registration is applicable in certain cases).
6. Visa may be denied without assigning any reason.
7. The issuance of visa is subject to the instructions of the Government of Pakistan.

### **REQUIRED DOCUMENTS FOR BUSINESS VISA:**

- Duly filled-in Visa Application Form in all respect.
- Two passport size recent color photographs in white background.
- Money Order or Cashier's check of US\$ 324.00 for United States citizens payable to the "Consulate General of Pakistan New York". Cash / personal check is not acceptable.
- Original US Passport with validity of more than six months alongwith its photocopy. Applicants with non-US passport should also submit Permanent Resident Card, Work visa or other supporting documents.
- A letter of recommendation (**Business Letter**) of the concerned company and the invitation letter from the hosts in Pakistan.
- Recommendation letter from local Chamber of Commerce and Industry of Pakistan / trade Association.
- Letter from the concerned Government Department if visit is related to any work with the Government agency.

### **THE BUSINESS LETTERS SHOULD CLEARLY HIGHLIGHT:**

- Very brief history / details about the company. (when established?... based in?... in which sector of the economy does the company operate?...history of operations in Pakistan? other relevant details etc)
- Nature of company's business projects / plans in Pakistan.
- Purpose of the current visit to Pakistan and duration of stay.
- Level of the employee of the company who is visiting Pakistan.
- Full details of the hosts / contacts in Pakistan (companies / individuals etc).

### **IF APPLYING BY MAIL:**

If visa application is submitted through mail, self addressed USPS Express prepaid envelope is mandatory. **This Consulate will not accept any other form of return mail except Unites State Postal Service express prepaid envelop.**

The Consulate will not be responsible for loss of documents in the mail.

**GOVERNMENT OF PAKISTAN  
VISA APPLICATION FORM**

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***(Please read these instructions carefully before filling in the application form)***

1. No column should be left blank. Incomplete forms with vague entries shall not be accepted. Where applicable copies of supportive documents should be submitted along with the application form.
2. Applicants may use extra sheets, in case of insufficient space in the columns of the visa form.
3. Two (02) passport size photographs should be attached with the visa form.
4. Normal processing time for visa is 4-6 weeks.
5. Applicants could be asked to appear for interview if required.
6. On arrival, immigration formalities are mandatory. (Police registration is applicable in certain cases).
7. Attach Bank statement for business visit.
8. Applicant's family" includes spouse, son, daughter, father, mother,.

**Your photograph must be:**

- Passport Size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses.

**PART - I**

**1. Type of visa applied for:**

Diplomatic ☐ Official ☐ Military ☐ Business ☐ Tourist ☐  
Family ☐ Transit ☐ Journalist ☐ Others ☐ (Specify\_\_\_\_\_)

**2. Purpose of Visit:**

**3. Duration of Stay: \_\_\_\_\_**

**4. Visa required for:** Less than 01 Month ☐ 06 Months ☐ 01 Year ☐ 02 Years ☐ 05 Years ☐

**5. Type of Visa:** Single Entry ☐ Double Entry ☐ Multiple Entry ☐

i. Port of Entry \_\_\_\_\_ ii. Port of Departure \_\_\_\_\_

iii. Places to be visited in Pakistan:

a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_ d. \_\_\_\_\_

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**6. SECTION I (APPLICANT'S DETAILS)**

i. Name as in Passport: \_\_\_\_\_

First

Middle

Last

ii. Date of Birth:

/ /

dd/mm/yy

iii. Place of Birth: City: \_\_\_\_\_ Country: \_\_\_\_\_

iv. Sex: Male ☐ Female ☐ V. Blood Group: \_\_\_\_\_

- vi. Marital Status: Single ☐ Married ☐
- viii. Identification Mark: \_\_\_\_\_ viii. Native Language: \_\_\_\_\_
- ix. Nationality : (a) Present \_\_\_\_\_ (b) Previous \_\_\_\_\_ (c) Dual \_\_\_\_\_
- x. Religion: \_\_\_\_\_

xi. **PASSPORT DETAILS:**

Type of passport:: Diplomatic ☐ Official / Service ☐ Ordinary ☐

UN Travel Documents ☐

Passport Number: \_\_\_\_\_ Place of Issue: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

Issuing Authority: \_\_\_\_\_

xii. **ADDRESS & EMAIL:**

a. Current address in U.S.A : \_\_\_\_\_

Telephone: (i) Home : \_\_\_\_\_ (ii) Work: \_\_\_\_\_ (III) Cell \_\_\_\_\_

b. In Pakistan. \_\_\_\_\_

Telephone: (i) Home : \_\_\_\_\_ (ii) Work: \_\_\_\_\_ (III) Cell \_\_\_\_\_

Email: \_\_\_\_\_

xiii. Is your visit sponsored? Yes ☐ No ☐

If yes, give details.

<b><i>Name of Sponsor</i></b>	<b><i>Address</i></b>	<b><i>Contact number</i></b>
_____	_____	<i>Home:</i> _____
_____	_____	<i>Work:</i> _____
		<i>Cell:</i> _____

xiv. **DETAILS OF PROFESSION**

a. Profession (Please specify Rank / Service, in case of Armed Forces / Uniform Personnel):

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**Note:** In case of military services, Please fill in the attached Performa.

b. Employer's / Sponsor's details ( in Pakistan / Abroad **(if Applicable)**)

Name	Address	Telephone No.			Email Address
		Home	Office	Cellular	

xv. **DETAILS OF JOBS HELD IN THE PAST:**

- a. Designation: \_\_\_\_\_ b. Department: \_\_\_\_\_  
c. Duration (from – to) \_\_\_\_\_ d. Duties: \_\_\_\_\_  
e. Address & Phone No. \_\_\_\_\_  
f. Name, address and contract numbers of immediate boss/head and any other colleague:  
(use extra sheet if required)

\_\_\_\_\_  
\_\_\_\_\_

- xvi. Are you applying visa from a third country? Yes ☐ No ☐

If yes, please provide copy of residence / work permit of that country.

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7. **SECTION II ( FAMILY DETAILS)**

- i. Name of Mother \_\_\_\_\_ ii. Nationality of Mother \_\_\_\_\_  
iii. Name of Father. \_\_\_\_\_ iv. Nationality of Father \_\_\_\_\_

- v. Spouse details:

Name \_\_\_\_\_ Nationality \_\_\_\_\_

Date and place of birth \_\_\_\_\_

Profession \_\_\_\_\_

Name, Address and contact number of employer of spouse (if any) \_\_\_\_\_

- vi. Do you have any children? Yes ☐ No ☐

If yes, please provide details for each of your child.

<b>Name</b>	<b>Date of Birth</b>

- vii. Please list any of accompanying person / family member (including children) traveling with you to Pakistan.

<b>Full Name,</b>	<b>Date of Birth,</b>	<b>Passport Number (if any)</b>	<b>Address</b>

- vii. Do you have any bank account in Pakistan? Yes ☐ No ☐

<b>Bank Name</b>	<b>Branch</b>	<b>A/C Number</b>	<b>Address</b>	<b>Verifier details</b>

**8. TRAVEL HISTORY:**

- i. Have you ever visited Pakistan during last five years? Yes ☐ No ☐ if yes, please  
Provide details.

<i><b>Date</b></i>	<i><b>Destination / Address</b></i>	<i><b>Purpose</b></i>	<i><b>Duration</b></i>
1.			
2.			
3.			
4.			
5.			

- ii. Details of other countries visited, during last two years.

<i><b>Date</b></i>	<i><b>Destination / Address</b></i>	<i><b>Purpose</b></i>	<i><b>Duration</b></i>
1.			
2.			
3.			
4.			
5.			

- iii. Have you ever been refused a visa for any country, including Pakistan? Yes ☐ No ☐

- iv. Have you ever been refused entry on arrival to Pakistan? Yes ☐ No ☐

If yes, please provide details of refusal.

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- v. Have you ever been deported, removed or otherwise required to leave any country, including Pakistan?

Yes ☐ No ☐ If yes, please provide details.

<i><b>Date</b></i>	<i><b>Country</b></i>	<i><b>Reason</b></i>	<i><b>Reference Number (for Pakistan)</b></i>

- vi. Do you have any criminal convictions or charged in any country? Yes ☐ No ☐

<i><b>Date</b></i>	<i><b>Country</b></i>	<i><b>Offence</b></i>	<i><b>Sentence</b></i>

**DECLARATION:**

I declare that the information given in this form is correct to the best of my knowledge and belief and if any of the particulars furnished above are found to be incorrect or withheld the visa is liable to be rejected / cancelled at any time

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)

**PROCESSING CERTIFICATION**

**(FOR OFFICIAL USE – NOT TO BE FILLED BY APPLICANT)**

1. Date of receipt of Visa Application: \_\_\_\_\_
2. Registration Number: \_\_\_\_\_
3. Visa fee received: \_\_\_\_\_
4. Additional Documents received:
  - a. \_\_\_\_\_ b. \_\_\_\_\_
  - c. \_\_\_\_\_ d. \_\_\_\_\_
5. Particulars of official who checked the visa form for its correctness and supporting documents.
  - a. Name \_\_\_\_\_ b. Designation \_\_\_\_\_
  - b. Date \_\_\_\_\_ c. Signature \_\_\_\_\_
6. Details of clearance received from Ministry of Interior.  
No. \_\_\_\_\_ Dated \_\_\_\_\_
7. Decision by officer in-charge.
  - a. Accepted ☐
  - b. Regretted ☐
  - c. Type of Visa issued. \_\_\_\_\_
  - d. Duration \_\_\_\_\_
  - e. Single Entry ☐
  - f. Multiple Entry ☐

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**(Signature of Visa Issuing Authority)**

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