



1625 K Street NW Suite 750 Washington DC 20006
 Tel: 888 838 4867 ♦ Email: AHI@PinnacleTDS.com

Visa requirements shown below are for U.S. CITIZENS ONLY. Nationals of all other countries please contact Pinnacle Travel Document Systems directly for specific requirements for your itinerary.



Post Extension to Brazil

Visa(s) Req'd	# Forms	# Photos	Cost 1 – Persons - 2	Application Deadline	Expedite Fee Per Person
Brazil	1	2	\$329.00 \$628.00	(90 days prior to your departure)	\$150.00

YOUR VISA MAY NOT BE OBTAINABLE IF YOUR DOCUMENTS ARE RECEIVED AFTER THE DEADLINE.
 Please use enclosed sample information verbatim and substitute your personal information.

Fees shown above include all necessary consular and service fees as well as the cost to return your passport(s) to you via FedEx within the continental U.S. (Please add \$30.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with two (2) photographs, one (1) completed Manual Visa Application form for Brazil, two (2) clear photocopies of the vital information page of your passport, and a copy of your paid flight and/or cruise itinerary showing your departure from home, entry/exit for Brazil and your return home. Please also include one (1) clear photocopy of your driver's license or other state issued identification. (AR, CO, NM, KS, LA TX, GA, AL, MS, SC, TN, FL, PR, MA, NH, VT, RI & ME residents must have photocopy of driver's license notarized. Notary seal **MUST** be placed on the same page as the copy.) If you reside in any of the following states: GA, AL, MS, SC, TN, FL, PR, MA, NH, VT, RI & ME then you must also provide notarized photocopies of your last three bank statements with the account number redacted for security purposes. Residents of FL or PR must provide a Purpose and Detail of Travel letter. Please refer to enclosed guidelines for details. Photographs should be recently shot passport-type photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home photographs are not acceptable and photographs must be different than those in your current passport.) Your passport must be valid for a minimum of six (6) months beyond the completion of your travel and must have at least two (2) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of your U.S. passport, as this can easily be done at the same time you apply for your visas.

Applications must be received in our offices no fewer than 90 days prior to your departure from your shipping address. (Given recent delays with visa processing for Brazil we strongly urge you to send your documents to us as far ahead of your trip as possible.) Documents received after the deadline will be subject to the per person expediting fee shown above and visa may not be obtainable. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements quoted are subject to change.
 Check or credit card payment accepted. Credit card payment subject to 3.5% surcharge.



PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:

**Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC 20006**



- ◆ Your actual passport (Please keep a photocopy for your records.)
- ◆ This completed form
- ◆ Two (2) photocopies of the vital information page of your passport
- ◆ One (1) completed Manual Visa Application for Brazil *per person*
- ◆ One (1) clear photocopy of driver's license or state issued identification *per person*
(AR, CO, NM, KS, LA, TX, GA, AL, MS, SC, TN, FL, PR, MA, NH, VT, RI & ME residents must have this notarized)
- ◆ Two (2) passport-type photographs *per person* (Please leave loose, PTDS will affix.)
- ◆ One (1) copy of your paid flight and/or cruise itinerary
(Must show departure from home, entry/exit for Brazil and return home)
- ◆ Notarized photocopies of last 3 bank statements
(GA, AL, MS, SC, FL, PR, TN, MA, NH, VT, RI, ME residents only)
- ◆ One (1) original Purpose and Detail of Travel letter *per person* (FL or PR residents only)
- ◆ Credit or debit card authorization below

PLEASE PRINT CLEARLY

Full Name (1): _____ **Full Name (2):** _____

Passport #: _____ **Exp:** / / **Passport #:** _____ **Exp:** / /

Home _____ **Home Tel:** _____

Mailing _____ **Work Tel:** _____

Address: _____ **Email:** _____

_____ **Date of Departure from Home:** / /
(FedEx cannot deliver to PO boxes) Month / Day / Year

Alternate _____ **Tour Name: Post Extension to Brazil**

FedEx _____ **Date of Tour Departure:** / /
Month / Day / Year

Shipping _____ **Special Instructions:** _____

Address: _____

Tel: _____

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from / / **to** / /

I will not be at my home and/or return shipping address from / / **to** / /

CREDIT CARD AUTHORIZATION: AMEX / VISA / MC (please circle one)

Cardholder Name: _____ Signature: _____ Billing Zip Code: _____

Card #: _____ CID# _____ Expires: / / Amount US\$ _____
Mo / Yr

FOR OFFICE USE ONLY

AHI BRAZIL (Brazil165)79 FX30 (APPFEE)55 329/628 2PGS DL90DYS 150.00 3.5%

©2016 Pinnacle Travel Document Systems

ONLINE ORDER COMPLETION & AUTOMATED UPDATES:

If you have not already done so please complete your order online. This will allow you to create an inbound FedEx shipping label to securely send your documents to us and pay all required fees online. This will also allow you to receive automated email updates regarding the progress of your documents. Please locate and click on your voyage number at the link below to complete your order.

www.PinnacleTDS.com/Ahi

IMPORTANT NOTICE - PASSPORT PAGES & VALIDITY:

You must have at least two (2) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid for six (6) months beyond the completion of your international travel. If you are a U.S. citizen and do not have the adequate number of pages or validity you will need to renew your passport since the U. S. Passport Agency will no longer add pages. Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for this service (including U.S. government expediting fee) is \$264.00 for passport renewals and second passports. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Renewals
First Time Passports
Second Passports

www.Traveldocs.com/PTDSPassports

You may also contact us at Ahi@PinnacleTDS.com or 888-838-4867 and we will send you an instruction kit.



Manual Visa Application - Brazil

PLEASE TYPE OR USE BLOCK LETTERS. PRINT CLEARLY AND REFER TO THE SAMPLE DATA INPUT FORM FOUND IN YOUR VISA KIT WHILE COMPLETING THIS FORM. PROVIDE COMPLETE & DETAILED ANSWERS AS THESE ARE REQUIRED BY THE BRAZIL GOVERNMENT. YOU MUST ANSWER EACH AND EVERY QUESTION. THERE ARE NO BLANKS. PLEASE PUT N/A IF NOT APPLICABLE.

1. Applicant Name: (First, Last Name) (MUST match your passport exactly)

2. Birth Date: (mm/dd/yyyy)
3. Gender:

4. Marital Status:

5. Other name used in the past:
6. Reason for change in name:

7. Place of Birth: (Country, State, City)

8. Nationality:
9. Previous Nationality:

10. Mothers Name: (First, Last)
11. Country of Birth:

12. Mothers Date of Birth: (mm/dd/yyyy)
13. Nationality:

14. Fathers Name: (First, Last)
15. Country of Birth:

- 16: Fathers Date of Birth: (mm/dd/yyyy)
17. Nationality:

18. Main purpose of trip:

19. Date of entry to Brazil: (mm/dd/yyyy)

20. Date of exit from Brazil: (mm/dd/yyyy)

21. Have you ever been to Brazil: (If yes please give dates of entry and exit)

22. In which state is your driver's license issued:

23. Passport Number:

24. Issuing Organization:

25. Date of Issue: (mm/dd/yyyy)

26. Date of Expiration: (mm/dd/yyyy)

27. Profession or Occupation: (If retired put "retired" and give information for last job position.)

28. Employer Name:

29. Employer Address :

30. Employer Email Address:

31. Your Email Address:

32. Your permanent address:

33. Contact Name/Hotel in Brazil:

34. State/Province

35. City:

36. Address:

37. Zip Code:

38. Email:

PLEASE PLACE YOUR SIGNATURE INSIDE THE BOX BELOW.

Please send all required documents to:

Pinnacle Travel Document Systems

1625 K Street NW, Suite 750

Washington DC 20006

TEL 888-838-4867