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Visa requirements shown below are for U.S. CITIZENS ONLY. Nationals of all other countries please contact Pinnacle Travel Document Systems directly for specific requirements associated with your itinerary.



## Scenic Guilin Land Program

Visa(s) Req'd	# Forms	# Photos	Cost 1 – Persons - 2		Application Deadline	Late Fee Per Person
China	1	1	\$262.00	\$494.00	45 days prior to your departure	\$70.00
Visas are not required for short tourist stays in Hong Kong. <b>Please use enclosed sample information verbatim and substitute your personal information.</b>						

Fees shown above include all necessary consular and service fees as well as the cost to return your passport(s) via FedEx within the continental U.S. (Please add \$30.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with one (1) photograph and one (1) completed visa application form for China. Please also include one (1) color photocopy of your driver's license or other state issued identification, two (2) clear photocopies of the vital information page of your passport and a copy of your paid flight or cruise itinerary showing entry into China. **Please note that your Chinese visa application must be completed online at the link shown herein.** (If you reside in any of the following states: TX, OK, AR, LA, MS, AL, GA or FL and are traveling to China for the first time you must complete the enclosed China Visitation Letter. If you have traveled to China at any time in the past you must submit a photocopy of your last Chinese visa as well as the entry stamp that was placed in your passport, if you do not possess these items than you must complete the enclosed China Explanation Letter.) Photographs should be recently shot passport-type photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home photographs are not acceptable, **photographs must be different than those in your current passport.**) **Your passport must be valid for a minimum of twelve (12) months beyond the completion of your travel** and must have at least four (4) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of your U.S. passport, as this can easily be done at the same time you apply for your visas.

**Applications must be received in our offices no fewer than 45 days prior to your departure from your shipping address. Documents received after the deadline will be subject to the per person late fee shown above.** Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.



Please note that consular fees, shipping fees and application requirements are subject to change without notice. Checks or credit card payments accepted. Credit card payment subject to 3.5% surcharge.





## **ONLINE ORDER COMPLETION & AUTOMATED UPDATES:**

If you have not already done so please complete your order online. This will allow you to create an inbound FedEx shipping label to securely send your documents to us and pay all required fees online. This will also allow you to receive automated email updates regarding the progress of your documents. Please locate and click on the name or number of your specific program at the link below to complete your order.

[www.PinnacleTDS.com/Silversea](http://www.PinnacleTDS.com/Silversea)

## **IMPORTANT NOTICE - PASSPORT PAGES & VALIDITY:**

You must have at least four (4) blank unused pages available in your passport for visas and entry/exit stamps. **In addition, your passport must be valid for twelve (12) months beyond the completion of your international travel.** If you are a U.S. citizen and do not have the adequate number of pages or validity you will need to renew your passport since the U. S. Passport Agency will no longer add pages. Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for this service (including U.S. government expediting fee) is \$264.00 for passport renewals and second passports. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Renewals  
First Time Passports  
Second Passports

[www.Traveldocs.com/PTDSPassports](http://www.Traveldocs.com/PTDSPassports)

You may also contact us at [Silversea@PinnacleTDS.com](mailto:Silversea@PinnacleTDS.com) or 888-838-4867 and we will send you an instruction kit.

# APPLICATION COMPLETION SERVICE

We will complete your online visa application(s) for you as an optional service if you are not able to or simply prefer not to go through the online process on your own.

You must still provide all the necessary personal information in order for us to be able to provide this service. A hand written manual version of the visa application(s) must be completed and returned to us before you actually send in your passport and other required documents for visa processing.

Once we have received your completed manual visa application form(s) we will execute the online form on your behalf and return it to you within 2 working days. You will then need to sign this form and include it with your passport, photographs and other documents being sent to us for processing of your visa(s).

Please note that this service is separate from the actual processing of your visa(s) and you must wait to receive and then sign the completed online version of the visa application form(s) from us before you physically ship your documents to us for visa processing.

The fee for this service is \$75.00 per application, per person payable via credit card at the time you send the manual version of the application(s) to us and is in addition to the visa processing fees quoted.

If you would like to take advantage of this service please call us at 888-838-4867 or email us at [applications@pinnacletds.com](mailto:applications@pinnacletds.com) to request a manual version of the visa application form(s) be sent to you.

## **Online Visa Application Form for China**

**All application forms must be completed online at the following web page:**

**<http://www.traveldocs.com/uploads/forms/chinavisa.pdf>**

**Please click on or carefully type the link exactly as shown above directly into your web browser address window and NOT into your search engine, e.g. Google or Yahoo otherwise you will not reach the application.**

**All dates on the form are in YEAR/MONTH/DAY format.**

**All fields must be typed and fully completed. No handwritten forms will be accepted. All questions that cannot be answered must say N/A or none. No handwritten marks can be made on form other than your signature.**

**Please print the online form and include it with your documents. All forms must bear your original signature.**

# TIPS FOR COMPLETING CHINESE VISA APPLICATION

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***Pinnacle Travel Document Systems strongly recommends printing this tip sheet and using it as a guide while you are completing the Chinese application. Below is an explanation on how to avoid the most common errors that applicants make while filling out the application. Failure to follow instructions will cause your application to be rejected by the Chinese Embassy/Consulate and result in delays in issuing your visa.***

**Question 1.1**

***Name MUST match the name in your passport.***

**Question 1.2**

***Former Chinese citizens must write their name in ethnic script.***

**Question 1.3**

***Maiden name, Former married names, ETC.***

**Question 1.9**

***Driver's License number or Social Security Number.***

**Question 1.10**

***If you have a blue US passport the correct answer is "Ordinary".***

**Question 1.15**

***If retired please state retired and from what position.***

***Residents of AL, AK, FL, GA, LA, MS, OK, TX and PR do not need to state from what profession they retired from.***

**Question 1.17**

***If you are a retired worker please include your previous employers contact information. Students must include school contact information. Residents of AL, AK, FL, GA, LA, MS, OK, TX and PR who are retired should type N/A in each field.***

**Question 1.18**

***Physical addresses only. No P.O. box numbers allowed.***

**Question 1.23**

***Must list major family members, Father/Mother, Husband/Wife and children.***

**Question 2.6**

***Fill in the dates of stay in each location. Fill in names, addresses and phone numbers for all hotels or other residences you will stay in.***

**Question 2.8**

***Fill in the details of your hotel, tour operator or private host in China.***

**Question 3.8**

***USA citizens must answer N/A to all nine fields.***

# 中华人民共和国签证申请表

## Visa Application Form of the People's Republic of China (For the Mainland of China only)

申请人必须如实、完整、清楚地填写本表格。请逐项在空白处用中文或英文大写字母打印填写，或在□内打√选择。如有关项目不适用，请写“无”。The applicant should fill in this form truthfully, completely and clearly. Please type the answer in capital English letters in the space provided or tick (√) the relevant box to select. If some of the items do not apply, please type N/A or None.

### 一、个人信息 Part 1: Personal Information

1.1 英文姓名 Full English name as in passport	姓 Last name	DOE (NAME MUST MATCH PASSPORT)	粘贴一张近期正面免冠、浅色背景的色彩护照照片。 <b>照片/Photo</b> Affix one recent color passport photo (full face, front view, bareheaded and against a plain light colored background).	
	中间名 Middle name	BONHAM		
	名 First name	JOHNATHAN		
1.2 中文姓名 Name in Chinese	N/A	1.3 别名或曾用名 Other name(s)	MAIDEN NAME FOR MARRIED FEMALE	
1.4 性别 Sex	<input checked="" type="checkbox"/> 男 M <input type="checkbox"/> 女 F	1.5 出生日期 DOB(yyyy-mm-dd)	1961-03-13	
1.6 现有国籍 Current nationality(ies)	USA	1.7 曾有国籍 Former nationality(ies)	USA	
1.8 出生地点(市、省/州、国) Place of birth(city, province/state,country)	LOS ANGELES, CA USA			
1.9 身份证/公民证号码 Local ID/ Citizenship number	DRIVER'S LICENSE NUMBER			
1.10 护照/旅行证件种类 Passport/Travel document type	<input type="checkbox"/> 外交 Diplomatic <input type="checkbox"/> 公务、官员 Service or Official <input checked="" type="checkbox"/> 普通 Ordinary <input type="checkbox"/> 其他证件(请说明) Other (Please specify):			
1.11 护照号码 Passport number	9876543210	1.12 签发日期 Date of issue(yyyy-mm-dd)	2010-09-08	
1.13 签发地点 Place of issue	US DEPT OF STATE	1.14 失效日期 Date of expiry(yyyy-mm-dd)	2020-09-07	
1.15 当前职业 (可选多项) Current occupation(s)	<input checked="" type="checkbox"/> 商人 Businessperson <input type="checkbox"/> 公司职员 Company employee <input type="checkbox"/> 演艺人员 Entertainer <input type="checkbox"/> 工人/农民 Industrial/Agricultural worker <input type="checkbox"/> 学生 Student <input type="checkbox"/> 乘务人员 Crew member <input type="checkbox"/> 自雇 Self-employed <input type="checkbox"/> 无业 Unemployed <input type="checkbox"/> 退休 Retired <input type="checkbox"/> 其他(请说明) Other (Please specify):  <input type="checkbox"/> 前/现任议员 Former/incumbent member of parliament 职位 Position _____ <input type="checkbox"/> 前/现任政府官员 Former/incumbent government official 职位 Position _____ <input type="checkbox"/> 军人 Military personnel 职位 Position _____ <input type="checkbox"/> 非政府组织人员 NGO staff <input type="checkbox"/> 宗教人士 Religious personnel <input type="checkbox"/> 新闻从业人员 Staff of media			
1.16 受教育程度 Education	<input type="checkbox"/> 研究生 Postgraduate <input checked="" type="checkbox"/> 大学 College <input type="checkbox"/> 其他(请说明) Other (Please specify):			
1.17 工作单位/学校 Employer/School	名称 Name	ABC INTERNATIONAL	联系电话 Phone number	987-654-3210
	地址 Address	1234 MAIN ST. ANYWHERE, CA	邮政编码 Zip Code	98765



<b>1.18 家庭住址</b> Home address 4321 MAIN ST. ANYWHERE CA		<b>1.19 邮政编码</b> Zip Code 98765			
<b>1.20 电话/手机</b> Home/mobile phone number 987-456-3210		<b>1.21 电子邮箱</b> E-mail address JDOE@ANYWHERE.COM			
<b>1.22 婚姻状况 Marital status</b> <input checked="" type="checkbox"/> 已婚 Married <input type="checkbox"/> 单身 Single <input type="checkbox"/> 其他 Other(Please specify):					
<b>1.23 主要家庭成员</b> (配偶、子女、父母等,可另纸) Major family members (spouse, children, parents, et c., may type on separate paper)	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship	
	JOANNA DOE	USA	TEACHER	WIFE	
	JOHAN DOE	USA	DOCTOR	FATHER	
	SUSAN DOE	USA	HOUSEWIFE	MOTHER	
	LISA DOE	USA	NURSE	DAUGHTER	
<b>1.24 紧急联络人信息</b> Emergency Contact	姓名 Name	JOANNA DOE		手机 Mobile phone number	987-123-6543
	与申请人的关系 Relationship with the applicant	WIFE			
<b>1.25 申请人申请签证时所在的国家或地区</b> Country or territory where the applicant is located when applying for this visa			USA		

## 二、旅行信息 Part 2: Travel Information

<b>2.1 申请入境事由</b> Major purpose of your visit	<input type="checkbox"/> 官方访问 Official Visit	<input type="checkbox"/> 常驻外交、领事、国际组织人员 As resident diplomat, consul or staff of international organization
	<input checked="" type="checkbox"/> 旅游 Tourism	<input type="checkbox"/> 永久居留 As permanent resident
	<input type="checkbox"/> 交流、考察、访问 Non-business visit	<input type="checkbox"/> 工作 Work
	<input type="checkbox"/> 商业贸易 Business & Trade	<input type="checkbox"/> 寄养 As child in foster care
	<input type="checkbox"/> 人才引进 As introduced talent	
	<input type="checkbox"/> 执行乘务 As crew member	
	<input type="checkbox"/> 过境 Transit	
	<input type="checkbox"/> 短期探望中国公民或者具有中国永久居留资格的外国人 Short-term visit to Chinese citizen or foreigner with Chinese permanent residence status	<input type="checkbox"/> 与中国公民或者具有中国永久居留资格的外国家庭团聚居留超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with Chinese permanent residence status
<input type="checkbox"/> 短期探望因工作、学习等事由在中国停留居留的外国人 Short-term visit to foreigner residing in China due to work, study or other reasons	<input type="checkbox"/> 长期探望因工作、学习等事由在中国居留的外国人 As accompanying family member of foreigner residing in China due to work, study or other reasons	
<input type="checkbox"/> 短期学习 Short-term study for less than 180 days	<input type="checkbox"/> 长期学习 Long-term study for over 180 days	
<input type="checkbox"/> 短期采访报道 As journalist for temporary news coverage	<input type="checkbox"/> 外国常驻中国新闻机构记者 As resident journalist	
<input type="checkbox"/> 其他(请说明)Other (Please specify):		
<b>2.2 计划入境次数</b> Intended number of entries	<input type="checkbox"/> 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue	
	<input type="checkbox"/> 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue	
	<input checked="" type="checkbox"/> 半年多次(自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue	
	<input type="checkbox"/> 一年多次(自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue	
	<input type="checkbox"/> 其他(请说明) Other (Please specify):	
<b>2.3 是否申请加急服务</b> Are you applying for express service? 注: 加急服务须经领事官员批准, 将加收费用。 Note: Express service needs approval of consular officials, and extra fees may apply.		<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>2.4 本次行程预计首次抵达中国的日期</b> Expected date of your first entry into China on this trip (yyyy-mm-dd)		PER YOUR ITINERARY



<b>2.5 预计行程中单次在华停留的最长天数 Longest intended stay in China among all entries</b>		PER YOUR ITINERARY	<b>Days</b>
<b>2.6 在中国境内行程（按时间顺序，可附另纸填写） Itinerary in China (in time sequence, may type on separate paper)</b>	日期 <b>Date</b>	详细地址 <b>Detailed address</b>	
	2014-03-01	SHERATON GUILIN HOTEL- 15 BIN JIAN RD GUILIN GUANGZI PRC 541001	
<b>2.7 谁将承担在中国期间的费用？ Who will pay for your travel and expenses during your stay in China?</b>		PRE PAID TOUR	
<b>2.8 中国境内邀请单位或个人信息 Information of inviter in China</b>	姓名或名称 <b>Name</b>	WALLEN SHIPPING SHANGHAI	
	地址 <b>Address</b>	UNION BLDG 2503 25TH FLOOR 100 YANYAN RD EAST SHANGHAI, PRC	
	联系电话 <b>Phone number</b>	86 21 6320 1740	
	与申请人关系 <b>Relationship with the applicant</b>	SHIPS AGENT	
<b>2.9 是否曾经获得过中国签证？如有，请说明最近一次获得中国签证的时间和地点。 Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa.</b>		YES - MAY 2011- WASHINGTON DC	
<b>2.10 过去 12 个月中访问的其他国家或地区 Other countries or territories you visited in the last 12 months</b>		MEXICO - ITALY	

### 三、其他事项 Part 3: Other Information

<b>3.1 是否曾在中国超过签证或居留许可允许的期限停留？ Have you ever overstayed your visa or residence permit in China?</b>	<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>3.2 是否曾经被拒绝签发中国签证, 或被拒绝进入中国？ Have you ever been refused a visa for China, or been refused entry into China?</b>	<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>3.3 是否在中国或其他国家有犯罪记录？ Do you have any criminal record in China or any other country?</b>	<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>3.4 是否具有以下任一种情形 Are you experiencing any of the following conditions?</b> ①严重精神障碍 <b>Serious mental disorder</b> ②传染性肺结核病 <b>Infectious pulmonary tuberculosis</b> ③可能危害公共卫生的其他传染病 <b>Other infectious disease of public health hazards</b>	<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>3.5 近 30 日内是否前往过流行性疾病传染的国家或地区？ Did you visit countries or territories affected by infectious diseases in the last 30 days?</b>	<input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No
<b>3.6 如果对 3.1 到 3.5 的任何一个问题选择“是”，请在下面详细说明。 If you select Yes to any questions from 3.1 to 3.5, please give details below.</b>	
N/A	

3.7 如果有本表未涉及而需专门陈述的其他与签证申请相关的事项，请在此或另纸说明。  
**If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.**

N/A

3.8 如申请人护照中的偕行人与申请人一同旅行，请将偕行人照片粘贴在下面并填写偕行人信息。**If someone else travels and shares the same passport with the applicant, please affix their photos and give their information below.**

偕行人信息 <i>Information</i>	偕行人 1 Person 1 粘贴照片于此 <i>Affix Photo here</i>	偕行人 2 Person 2 粘贴照片于此 <i>Affix Photo here</i>	偕行人 3 Person 3 粘贴照片于此 <i>Affix Photo here</i>
姓名 Full name	N/A	N/A	N/A
性别 Sex	N/A	N/A	N/A
生日 DOB(yyyy-mm-dd)	N/A	N/A	N/A

**四、声明及签名 Part 4: Declaration & Signature**

4.1 我声明，我已阅读并理解此表所有内容要求，并愿就所填报信息和申请材料的真实性承担一切法律后果。  
**I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provided.**

4.2 我理解，能否获得签证、获得何种签证、入境次数以及有效期、停留期等将由领事官员决定，任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

**I understand that whether to issue a visa, type of visa, number of entries, validity and duration of each stay will be determined by consular official, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.**

4.3 我理解，根据中国法律，申请人即使持有中国签证仍有可能被拒绝入境。

**I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted.**

**PLEASE DO NOT FORGET TO SIGN AND DATE YOUR APPLICATION**

→ 申请人签名

Applicant's signature: .....

日期

Date (yyyy-mm-dd): .....

注：未满 18 周岁的未成年人须由父母或监护人代签。 **Note: The parent or guardian shall sign on behalf of a minor under 18 years of age.**

**五、他人代填申请表时填写以下内容 Part 5: If the application form is completed by another person on the applicant's behalf, please fill out the information of the one who completes the form**

5.1 姓名 Name	5.2 与申请人关系 Relationship with the applicant
5.3 地址 Address	5.4 电话 Phone number
<b>5.5 声明 Declaration</b> 我声明本人是根据申请人要求而协助填表，证明申请人理解并确认表中所填写内容准确无误。 <b>I declare that I have assisted in the completion of this form at the request of the applicant and that the applicant understands and agrees that the information provided is true and correct.</b>	
代填人签名/Signature: ..... 日期/Date (yyyy-mm-dd): .....	

THIS FORM IS ONLY FOR RESIDENTS OF THE FOLLOWING STATES:  
TX, OK, AR, LA, MS, AL, GA, FL

## Consulate of China Visa Section

I, JOHNATHAN DOE, hereby state that I was issued a visa for the country of China on FEBRUARY 2005. I entered China on MARCH 4, 2005. My visa and entry stamp were issued in a passport that has expired and which I no longer have in my possession.

Thank you for your consideration.

Signature \_\_\_\_\_

Print Name JOHNATHAN DOE

Date \_\_\_\_\_

**PLEASE FILL OUT THIS  
FORM TO THE BEST OF  
YOUR KNOWLEDGE. IT IS  
ACCEPTABLE TO ESTIMATE  
YOUR DATES.**

THIS FORM IS ONLY FOR RESIDENTS OF THE FOLLOWING STATES:  
TX, OK, AR, LA, MS, AL, GA, FL

## Consulate of China Visa Section

I, JOHNATHAN DOE, hereby state that I have not visited China during any of my previous travels. This will be my first trip to China.

Thank you for your consideration.

Signature \_\_\_\_\_

Print Name JOHNATHAN DOE

Date TODAY'S DATE

## Consulate of China Visa Section

I, \_\_\_\_\_, hereby state that I was issued a visa for the country of China on \_\_\_\_\_. I entered China on \_\_\_\_\_. My visa and entry stamp were issued in a passport that has expired and which I no longer have in my possession.

Thank you for your consideration.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

## Consulate of China Visa Section

I, \_\_\_\_\_, hereby state that I have not visited China during any of my previous travels. This will be my first trip to China.

Thank you for your consideration.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_