



1625 K Street NW Suite 750 Washington DC 20006  
 Tel: 888 838 4867 ♦ Email: [SILVERSEA@PinnacleTDS.com](mailto:SILVERSEA@PinnacleTDS.com)

Visa requirements shown below are for U.S. PASSPORT HOLDERS ONLY. Nationals of all other countries please contact Pinnacle TDS directly for specific requirements associated with your itinerary.



**Silver Shadow**  
**Voyage # 3527**  
**Seward to Tokyo**  
**September 17- October 2, 2015**

Visa(s) Req'd	# Forms	# Photos	Cost 1 – Persons - 2		Application Deadline	Expedite Fee Per Person
Russia	1	2	\$363.00	\$696.00	August 2, 2015 (or 45 days prior to your departure)	\$150.00
US passport holders will not require visas for short tourist stays in the following countries: Japan Passengers who intend to disembark in Petropavlovsk ONLY in conjunction with Silversea Cruises' organized day excursions will not need to apply for an individual Russian visa; however, you <b>MUST</b> apply for and be in possession of an individual Russian visa in advance of sailing in order to participate in <b>ANY</b> type of independent sightseeing or leave the ship for <b>ANY</b> other reason during your call. <b>Russian visas are issued for specific dates. Please complete your forms carefully. Shoulders must be covered for photos. Applications MUST be sent to PTDS immediately following online submission. Please use general sample information verbatim and substitute your personal information.</b>						

Fees shown above include all necessary consular and service fees as well as the cost to ship your passport(s) via FedEx from our offices within the continental U.S. (Please add \$30.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with two (2) photographs and one (1) completed online visa application form. Please also enclose two (2) clear photocopies of the vital information page of your passport. **Note that your Russia visa application must be completed online at the link shown herein.** Photographs should be recently shot passport-type photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home digital photographs are not acceptable, shoulders must be covered and photographs must be different than those in current passport.) Your passport must be valid until April 2, 2016 or for a minimum of six (6) months beyond the completion of your travel and must have at least two (2) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visa.

**Applications must be received in our offices no fewer than 45 days prior to your departure from your shipping address or by August 2, 2015 whichever is sooner. Documents received after the deadline will be subject to the per person expediting fee shown above.** Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements are subject to change without notice. Check or credit card payment accepted. Credit card payment subject to 3.5% surcharge.



**PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:**

**Pinnacle Travel Document Systems  
1625 K Street NW Suite 750  
Washington DC 20006**



- ◆ Your actual passport (Please keep a photocopy for your records.)
- ◆ This completed form
- ◆ Two (2) photocopies of the vital information page of you current passport
- ◆ One (1) visa application form *per person* completed online for Russia
- ◆ Two (2) passport-type photographs *per person* (Do not attach PTDS will do this for you)
- ◆ Credit or debit card authorization below

**PLEASE PRINT CLEARLY**

**Full Name (1):** \_\_\_\_\_ **Full Name (2):** \_\_\_\_\_

**Passport #:** \_\_\_\_\_ **Exp:**     /    /     **Passport #:** \_\_\_\_\_ **Exp:**     /    /    

<b>Home</b>	_____	<b>Home Tel:</b>	_____
<b>Mailing</b>	_____	<b>Work Tel:</b>	_____
<b>Address:</b>	_____	<b>Email:</b>	_____
	_____	<b>Date of Departure from Home:</b>	<u>    </u> / <u>    </u> / <u>    </u> <small>Month / Day / Year</small>

(FedEx cannot deliver to PO boxes)

<b>Address</b>	_____	<b>Voyage 3527: Seward to Tokyo</b>
<b>For the</b>	_____	<b>Date of Sailing:</b> <b>08 / 17 / 2015</b> <small>Month Day Year</small>
<b>Return of</b>	_____	<b>Special Instructions:</b> _____
<b>Passport:</b>	_____	_____
<b>Tel:</b>	_____	_____

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from     /    /     to     /    /    

I will not be at my home and/or return shipping address from     /    /     to     /    /    

**CREDIT CARD AUTHORIZATION:** AMEX / VISA / MC (please circle one)

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_  
Card #: \_\_\_\_\_ CID# \_\_\_\_\_ Expires:     /    /     Amount US\$ \_\_\_\_\_

**SILVERSEA 3527 (RUSSIA198)85 FX30 363/696 (APP)10 (INVITE)40 2PGS VAL 04/02/16**

**DL 08/02/15 150.00**

**ENTER RUSSIA 25 SEPT 2015 EXIT RUSSIA 25 SEPT 2015**

## **IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:**

You must have at least two (2) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid until April 2, 2016 or for a minimum of six (6) months beyond the completion of your international travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are \$222.00 for passport pages and \$250.00 for passport renewals. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Pages  
Passport Renewals  
First Time Passports  
Second Passports

**[www.Traveldocs.com/PTDSPassports](http://www.Traveldocs.com/PTDSPassports)**

**You may also contact us via email or phone at  
[SILVERSEA@PinnacleTDS.com](mailto:SILVERSEA@PinnacleTDS.com)  
or 888-838-4867 and we will send you an instruction kit.**

# APPLICATION COMPLETION SERVICE

We will complete your online visa application for you as an optional service if you are not able to or simply prefer not to go through the online process on your own.

You must still provide all the necessary personal information in order for us to be able to provide this service. A hand written manual version of the visa application must be completed and returned to us before you actually send in your passport and other required documents for visa processing.

Once we have received your completed manual visa application form we will execute the online form on your behalf and return it to you within 2 working days. You will then need to sign this form and include it with your passport, photographs and other documents being sent to us for processing of your visa.

Please note that this service is separate from the actual processing of your visas and you must wait to receive and then sign the completed online version of the visa application form from us before you physically ship your documents to us for visa processing.

The fee for this service is \$75.00 per application, payable via credit card at the time you send the manual version of the application to us and is in addition to the visa processing fees quoted.

If you would like to take advantage of this service please call us at 888-838-4867 or email us at [applications@pinnaclelds.com](mailto:applications@pinnaclelds.com) to request a manual version of the visa application form be sent to you.

## **Online Visa Application Form for Russia**

Please read ALL instructions carefully BEFORE beginning the online application process. The DATA APP SAMPLE sheet included in this visa kit has EXTREMELY IMPORTANT INFORMATION THAT YOU MUST READ BEFORE YOU PROCEED. Applications not filled in correctly WILL result in delayed processing.

**VERY IMPORTANT:** ALL applicants MUST INPUT “PINNACLE123” as their password. DO NOT input any other name or word here. We may need to access your online application in order to make any necessary amendments on your behalf.

All application forms must be completed online at the following web page:

**<https://visa.kdmid.ru>**

Please be careful to type the link exactly as shown above directly into your web browser address window and NOT into your search engine, e.g. Google or Yahoo otherwise you will not reach the application.

First time users click on “Complete New Application Form”

Refer to the sample visa application and data input sample included for information regarding dates and sponsoring organizations in the U.S. and Russia. Use general sample information verbatim and substitute your personal information.

Please note that this online format is the only acceptable application. No handwritten applications will be accepted.

Please print the online form and include it with your documents.

All forms must bear your original signature. Your application will expire after 30 days. Applications MUST be sent to PTDS immediately following online submission. Please DO NOT complete applications until you are ready to send all of your documents to our offices via an overnight courier service.

Please be aware that the above link is maintained by a Russian government sub-contractor and can sometimes be unavailable or not functioning properly. Please try again if you experience difficulties with this process. Browser “cookies” must be enabled to access the above website.

# Russian Visa Application – Sample Data Input

**VERY IMPORTANT:** ALL applicants MUST INPUT “PINNACLE123” as their password. DO NOT input any other name or word here. We may need to access your online application in order to make any necessary amendments on your behalf.

**YOU MUST CHOOSE “SAVE DRAFT” AFTER YOU HAVE ANSWERED ALL QUESTIONS ON EACH PAGE OF YOUR APPLICATION. FAILURE TO CHOOSE “SAVE DRAFT” WILL RESULT IN DELAYED PROCESSING.**

**PLEASE USE SAMPLE INFORMATION VERBATIM AND SUBSTITUTE YOUR PERSONAL INFORMATION. FOLLOW INSTRUCTIONS BELOW IN RED**

Nationality: **Your Nationality**  
Formerly a Russian Citizen: **No**  
Purpose Section: **Tourism**  
Purpose: **Tourism**  
Visa Category: **Common Tourist**  
Number of Entries: **Multiple (THIS IS THE ONLY CORRECT ANSWER)**  
**PLEASE NOTE DAY/MONTH/YEAR DATE FORMAT**  
**RUSSIAN VISAS ARE ISSUED FOR SPECIFIC DATES. BE CAREFUL FILLING OUT FORMS**  
Date of Entry (dd/mm/yyyy): **25/09/2015**  
Date of Exit (dd/mm/yyyy): **25/09/2015**  
Your Last Name: **Doe (MUST MATCH YOUR PASSPORT EXACTLY)**  
First Name/Middle Name: **Johnathan Bonham (MUST MATCH YOUR PASSPORT EXACTLY)**  
Other Name used in the past: **Maiden name if married**  
Gender: **Male**  
Date of Birth (dd/mm/yyyy): **13/03/1961**  
Place of Birth: **California USA (MUST MATCH YOUR PASSPORT EXACTLY)**  
Were you born in Russia: **No**  
Type of Passport: **Tourist**  
Passport Number: **0123456789**  
Passport Issue Date (dd/mm/yyyy): **10/05/2009**  
Passport Expiration Date (dd/mm/yyyy): **09/05/2019**  
Which Institution are you going to visit: **Travel Company (THIS IS THE ONLY CORRECT ANSWER)**  
Name of Organization: **Pacific Network**  
Address of Host Travel Company: **11 Ozernovskaya Kosa St Petropavlovsk-Kamchatkiy Russia  
683000**  
Reference Number: **002407**  
Confirmation Number: **0000 (ALL APPLICANTS MUST ENTER THIS NUMBER)**  
Passport Issued by: **US Department of State (SAME FOR ALL US PASSPORTS)**  
Places You Plan to Visit: **Petropavalovsk**  
Medical Insurance Policy: **Yes**  
Name of Policy Provider: **Blue Shield or Your personal Carrier Name**  
Who Will Pay for Trip: **Independently (THIS IS THE ONLY CORRECT ANSWER)**  
Do you plan to stay anywhere while in Russia: **Yes**  
Where do you plan to stay: **Hotel (THIS IS THE ONLY CORRECT ANSWER)**  
Name of Hotel: **On Board Ship**  
Address of Hotel: **Silver Shadow**  
Phone Number: **870 33 086 2811**

Have You Ever Been Arrested or Convicted: **No**  
Have You Had an Infectious Disease or Ever Abused Drugs: **No**  
Have You Ever Been Refused a Russian Visa: **No**  
Has Your Russian Visa Ever Been Canceled: **No**  
Have You Ever Tried to Get a Russian Visa by Providing False Information: **No**  
Have You Been in Russia with an Expired Visa or Without a Visa: **No**  
Have You Ever Been Deported From Russia: **No**  
Is This Application Filled Out By You Personally: **Yes**  
Have You Ever Received a Russian Visa: **No**  
Do You Have Specialized Skills With Firearms: **No**  
Have You Ever Performed Military Service: **No**  
List All Professional, Civil and Charity Organizations You Belong to: **Red Cross, United Way**  
Have You Ever Been Involved In Armed Conflict: **No**  
List All Educational Institutions You Attended Other Than High School: **Name,Address,Degree,Dates**  
List Last Two Places of Work Excluding Current One: **Name,Address,Position,Supervisor,Dates**  
Have You Ever Been Issued a Russian Visa: **No**  
Has Your Passport Been Lost or Stolen: **No**

List All Countries Visited in the Last 10 Years: **China 2010 Australia 2000**

Have you been issued a passport from another country: **No (If Yes please provide details)**

Miscellaneous Information

Fathers Full Name:

**Johan Sebastian Doe**

Mothers Full Name:

**Johanna Margaret Bach**

Your Permanent Address:

**1234 Main Street Anywhere, California 98765**

**(Please be certain that you enter a complete address)**

Do You Currently Work:

**No (If yes please provide details)**

Do You Have Relatives Currently in Russia:

**No**

Location Where You Will Be Applying: **Visa Application Center ILS Washington**

**(All Applicants MUST choose ILS Washington. Applications will be denied if this is NOT chosen.)**

**Please print the online form and include it with your documents.  
All forms must bear your original signature.**

**Your application will expire after 30 days. Applications  
MUST be sent to PTDS immediately following online submission.  
Please DO NOT complete applications until you are ready to  
send all of your documents to our offices via overnight courier  
service.**





# VISA APPLICATION

I declare that all data given in this form is complete and true. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under Russian law. I undertake to leave the territory of Russia upon the expiry of the visa If granted. I understand that possession of a visa does not entitle its bearer to enter Russia automatically. I will not seek compensation if I am refused to enter Russia.

**\*\* - not to be filled by holders of diplomatic and official passports**

<b>1. Nationality</b> (If you formerly had USSR or Russian citizenship, please indicate when and why you lost it) UNITED STATES	<b>6. Purpose of visit</b> TOURISM <b>7. Category and type of visa</b> COMMON TOURIST
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<b>2. Last name</b> (as in passport) DOE	<b>8. Number of entries</b> Single entry <input type="checkbox"/> Double entry <input type="checkbox"/> Multiple entry <input checked="" type="checkbox"/>
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<b>3. First and middle names</b> (as in passport) JOHNATHAN BONHAM	<b>9. Date of entry in Russia</b> VISAS ARE ISSUED FOR SPECIFIC DATES. PLEASE FILL OUT FORMS CAREFULLY. 25/09/2015 (dd/mm/yy)	<b>10. Date of departure from Russia</b> VISAS ARE ISSUED FOR SPECIFIC DATES. PLEASE FILL OUT FORMS CAREFULLY. 25/09/2015 (dd/mm/yy)
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<b>4. Date of birth</b> (dd/mm/yy) 13/03/1961	<b>5. Sex</b> M <input checked="" type="checkbox"/> F <input type="checkbox"/>
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<b>11. Passport No</b> 9876543210 Issued by US DEPT OF STATE	<b>Date of issue</b> (dd/mm/yy) 10/01/2010 <b>Valid until</b> (dd/mm/yy) 09/01/2020
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<b>12. Type of passport</b> other <input type="checkbox"/> diplomatic <input type="checkbox"/> official <input type="checkbox"/> tourist <input checked="" type="checkbox"/> please specify
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<b>13. Russian institution or organization to be visited?</b> (for tourists – name and reference number of the host tourist company, for businessmen – name of the host organization and town, for private persons – last name, first name, middle names and home address of the host) PACIFIC NETWORK 002407
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<b>14. Itinerary</b> (places of visit) PETROPAVLOVSK
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<b>**15. Do you have a medical insurance valid in Russia?</b> yes <input checked="" type="checkbox"/> Please specify? BLUE CROSS/BLUE SHIELD no <input type="checkbox"/>
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<b>16. Who will pay for your trip to and stay in Russia?</b> Independently
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<b>17. Marital status</b> married <input checked="" type="checkbox"/> single (never married) <input type="checkbox"/> divorced <input type="checkbox"/> separated <input type="checkbox"/> widowed <input type="checkbox"/>
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<b>18. Spouse's full name</b> (if divorced or separated, please indicate maiden name if applicable) JOANNA BACH DOE	<b>19. Spouse's date of birth</b> (dd/mm/yy) 16/01/1961
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<b>20. Spouse's place of birth</b> ARIZONA, USA
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<b>**21. Your father's full name</b> JOHAN SEBASTIAN DOE	<b>**22. Your mother's full name</b> MARY ALICE DOE
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<b>23. Have you ever been issued a Russian visa?</b> (When and where?) NONE
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<b>**24. Has your passport ever been lost or stolen?</b> yes <input type="checkbox"/> no <input checked="" type="checkbox"/>
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<b>**25. List all countries you have visited in the last ten years and indicate the year of visit</b> AUSTRALIA, 12/02/1984; CHINA, 22/07/1987; EGYPT, 17/04/2004	<b>**26. List all countries which have ever issued you a passport</b> NONE
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**\*\*27. List your last two places of work, excluding the current one**

1. Name ABC INTERNATIONAL Address 1234 MAIN ST. LOS ANGELES CA 98765 Your position ENGINEER	Phone number 999-888-6666 Your chief's surname WILLIAM TELL Dates of joining – dismissal 02/1985 (mm/yy) 08/1999 (mm/yy)
2. Name NONE Address NONE Your position NONE	Phone number NONE Your chief's surname NONE Dates of joining – dismissal NONE (mm/yy) NONE (mm/yy)



**\*\* - not to be filled by holders of diplomatic and official passports**

**\*\*28. List all educational institutions you ever attended, except high schools**

1. Name <b>UNIVERSITY OF LOS ANGELES</b>	Address and phone number <b>4321 COLLEGE WAY LOS ANGELES CALIFORNIA</b>
Course of study <b>ENGINEERING</b>	Dates of admission and graduation <b>09/1980 (mm/yy) 06/1984 (mm/yy)</b>
2. Name <b>NONE</b>	Address and phone number <b>NONE</b>
Course of study <b>NONE</b>	Dates of admission and graduation <b>NONE (mm/yy) NONE (mm/yy)</b>

**\*\*29. List all professional, civil and charity organizations which you are / were a member of or cooperate / cooperated with**

**NONE**

**\*\*30. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear matters, biological or chemical substance? If yes, please specify**

**NONE**

**\*\*31. Have you ever performed a military service? If yes, indicate the country, branch of service, rank, military occupation and dates of service**

**NONE**

**\*\*32. Have you ever been involved in an armed conflicts, either as a member of the military service or a victim? If yes, please specify**

**NONE**

**33. IMPORTANT! EACH APPLICANT MUST READ AND GIVE ANSWERS TO THE FOLLOWING QUESTIONS**

**A visa may be refused to persons who are within specific categories defined by the law as inadmissible to Russia.**

<b>Have you ever been arrested or convicted for any offence?</b> yes <input type="checkbox"/> When? (dd/mm/yy) _____ Where? _____ no <input checked="" type="checkbox"/>
<b>Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder? Have you ever been a drug abuser or an addict?</b> yes <input type="checkbox"/> no <input checked="" type="checkbox"/>
<b>Have you ever been refused a Russian visa?</b> yes <input type="checkbox"/> When? (dd/mm/yy) _____ Where? _____ no <input checked="" type="checkbox"/>
<b>Has your Russian visa ever been canceled?</b> yes <input type="checkbox"/> When? (dd/mm/yy) _____ Where? _____ no <input checked="" type="checkbox"/>
<b>Have you ever tried to obtain or assisted others to obtain a Russian visa or enter Russia by providing misleading or false information?</b> yes <input type="checkbox"/> no <input checked="" type="checkbox"/>
<b>Have you ever overstayed your Russian visa or stayed unlawfully in Russia?</b> yes <input type="checkbox"/> no <input checked="" type="checkbox"/>
<b>Have you ever been deported from Russia?</b> yes <input type="checkbox"/> When? (dd/mm/yy) _____ Where? _____ no <input checked="" type="checkbox"/>

**Your answer yes in item 33 does not automatically signify ineligibility for a visa. In this case you may be required to personally appear before a consular officer.**

**34. Name, address and phone number of a person or hotel in Russia that you plan to stay with**

**SILVER SHADOW 870 33 086 2811**

**35. Has this application been completed personally by you? If no, indicate the person completing this application in item 36**

yes  no

**36. Application completed:** Surname, first name \_\_\_\_\_

Relationship to applicant \_\_\_\_\_

Applicant's address \_\_\_\_\_

**37. Other names ever used** (maiden name, pen-name, holy orders, et.)

**NONE**

**38. Your permanent address, phone and fax number, E-mail**

**4321 MAIN STREET LOS ANGELES CALIFORNIA 98765, 999-777-5555, jdoe@anywhere.com**

**39. Place of birth** (If born in Russia, please indicate when and what country you emigrated to)

**CALIFORNIA, USA**

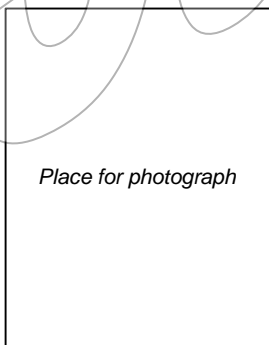
**40. Place of work or study, present position** (name, address, phone and fax numbers, E-mail)

**NONE**

**41. Are any of your relatives staying in Russia now?**

(full name, relation degree, date of birth, permanent address)

**NONE**



*Place for photograph*

I agree to my personal data on this application form being processed and communicated to the appropriate Russian authorities for the issue of a visa.

Date (dd/mm/yy), applicant's signature \_\_\_\_\_

**DO NOT FORGET TO SIGN AND DATE YOUR APPLICATION.**