Visa requirements shown below are for U.S. CITIZENS ONLY. Nationals of all other countries please contact Pinnacle TDS directly for specific requirements associated with your itinerary.

Visas for India must be processed in your country of legal residence. GIVEN RECENT DELAYS WITH VISA PROCESSING FOR INDIA YOUR VISA FOR INDIA MAY NOT BE OBTAINABLE IF YOUR DOCUMENTS ARE RECEIVED AFTER THE DEADLINE.

Please use enclosed sample information verbatim and substitute your personal information.

Fees shown above include all necessary consular and service fees as well as the cost to return your passport(s) via FedEx within the continental U.S. (Please add $29.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with two (2) photographs and one (1) completed visa application form for India. Please also include one (1) clear photocopy of your driver’s license or other state issued identification, two (2) clear photocopies of the vital information page of your passport, one (1) completed Additional Particulars Form and one (1) completed CKGS Order Form for India. (If you reside in any of the following states: AK, AZ, CA, HI, ID, MT, NV, OR, WA or Guam and are retired, a homemaker or a minor then you must also provide photocopies of your last three bank statements with the account number redacted for security purposes.) Note that your Indian visa application must be completed online at the link shown herein. Photographs should be recently shot passport-type photos with a clear background approximately 2” x 2” in dimension. (Note that machine or home photographs are not acceptable, you may not be wearing eyeglasses in your photos and photos must be different than those in your current passport.) Your passport must be valid for a minimum of six (6) months beyond the completion of your international travel and must have at least four (4) blank unused pages available, not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visas.

Applications must be received in our offices no fewer than 45 days prior to your departure from your shipping address. (Please do not send your documents more than six (6) months prior to your departure.) Documents received after the deadline will be subject to the per person expediting fee shown above. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements are subject to change without notice. Check or credit card payment accepted. Credit card payment subject to 3.5% surcharge.
Please be certain to return the following to:
Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC 20006

- Your actual passport (Please keep a photocopy for your records.)
- This completed form
- Two (2) photocopies of the vital information page of passport
- One (1) visa application form per person completed online for India
- One (1) completed Additional Particulars Form for India
- One (1) completed CKGS Order Form for India
- Photocopy of driver’s license or other state issued identification
- Photocopy of last 3 bank statements
  (AK, AZ, CA, HI, ID, MT, NV, OR, WA, Guam residents who are retired, a homemaker or a minor only)
- Two (2) passport-type photographs per person
  (No glasses in photos, please leave loose PTDS will affix)
- Credit or debit card authorization below

---

**Please type or print clearly**

<table>
<thead>
<tr>
<th>Full Name (1): ____________________________</th>
<th>Full Name (2): ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport #: ____________________________  Exp: <em><strong>/</strong></em></td>
<td>Passport #: ____________________________  Exp: <em><strong>/</strong></em></td>
</tr>
<tr>
<td>Home Tel: ________________________________</td>
<td>Home Tel: ________________________________</td>
</tr>
<tr>
<td>Mailing Tel: ______________________________</td>
<td>Mailing Tel: ______________________________</td>
</tr>
<tr>
<td>Address: ________________________________</td>
<td>Address: ________________________________</td>
</tr>
<tr>
<td>(FedEx cannot deliver to PO boxes)</td>
<td>(FedEx cannot deliver to PO boxes)</td>
</tr>
<tr>
<td>Address: ________________________________</td>
<td>Address: ________________________________</td>
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<td>For the</td>
<td>For the</td>
</tr>
<tr>
<td>Return of</td>
<td>Return of</td>
</tr>
<tr>
<td>Passport: ______________________________</td>
<td>Passport: ______________________________</td>
</tr>
<tr>
<td>Tel:</td>
<td>Tel:</td>
</tr>
</tbody>
</table>

Date of Departure from Home: ___/___/___

Tour Name: Spotlight on India

Date of Tour: ___/___/___ 2014

Special Instructions: ______________________________

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from ___/___/___ to ___/___/___

I will not be at my home and/or return shipping address from ___/___/___ to ___/___/___

Credit Card Authorization: AMEX / VISA / MC (please circle one)

Cardholder Name: ____________________________ Signature: ____________________________ Billing Zip Code: __________________

Card #: ____________________________ CID#: ____________________________ Expires: ___/___/___ Amount US$: _________

©2014 Pinnacle Travel Document Systems
IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:

You must have at least four (4) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid for a minimum of six (6) months beyond the completion of your international travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are $222.00 for passport pages and $250.00 for passport renewals. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

- Passport Pages
- Passport Renewals
- First Time Passports
- Second Passports

www.Traveldocs.com/PTDSPassports

You may also contact us via email or phone at tauck@TravelDocs.com or 888-838-4867 and we will send you an instruction kit.
Online Visa Application Form for India

All application forms must be completed online at the following web page:
http://indianvisaonline.gov.in/visa/

Refer to the sample visa application and data input sample included for information regarding dates and sponsoring organizations in the U.S. and India. Please use sample information verbatim and substitute your personal information.

All dates on the form are in DAY/MONTH/YEAR format.
Please note that this online format is the only acceptable application.

No handwritten applications will be accepted.
Please print the online form and include it with your documents.
Application forms must be printed on two separate pieces of paper.
Application forms printed back to back on a single page are NOT accepted.
All forms must bear your original signature.

Indian visa applications must be perfect. Errors or omissions cannot be edited or fixed by PTDS. No marks allowed on applications other than applicant signature. Please be careful when completing your application to avoid delays.

Applicants are required to sign the visa application in two places. On page one, the applicant must sign COMPLETELY inside the box located under the photo area, if any part of the signature is outside of the box the application WILL be rejected. On page two, the applicant must sign on the dotted line at the bottom of the page. If the applicant is a minor, both parents or legal guardians must sign the application. Both signatures must be COMPLETELY inside the box located on page one.

Your application MUST be signed EXACTLY as you have signed your passport. For example if you have signed with your full middle name or initials the signatures must match.

Please be careful to type the link exactly as shown above directly into your web browser address window and NOT into your search engine, e.g. Google or Yahoo otherwise you will not reach the application.

Please be aware that the above link is maintained by an Indian government sub-contractor and can sometimes be unavailable or not functioning properly. Please be patient and try again if you experience difficulties with this process.
India Visa Application - Sample Data Input

Consular jurisdiction applies to visas for India. On the application you must select the mission (consulate) that is assigned to process visas for the state you reside in. Please refer to the following list when choosing your mission. ALL documents MUST be mailed to our Washington DC office regardless of the mission selected.


Applicant Details

Surname: Doe
Given Name: Jonathan Bonham
Have you ever changed your name: No (If yes please provide additional information)
Sex of Applicant: Male
Date of Birth: 13/03/1961
Town/City of Birth: Los Angeles, California
Country of Birth: USA
Citizenship/National ID No: N/A
Religion: Christian
Visible Identification Marks: N/A
Educational Qualification: Graduate
Nationality: USA
Nationality by birth or naturalization: Birth

Passport Details

Passport Number: 9876543210
Place of Issue: Dept of State
Issue Date: 09/05/2010
Expiry Date: 08/05/2020
Any other valid passport or ID: No (If yes please provide additional information)

Applicants Address Details

YOUR PRESENT ADDRESS MUST MATCH YOUR DRIVER’S LICENSE EXACTLY
Present Address: 1234 Main Street Anywhere, CA USA
Postal Zip Code: 98765
Present Phone Number: 987 654 3210
Mobile: 987 654 0123
Email: jdoe@anywhere.net

YOUR PERMANENT ADDRESS MUST MATCH YOUR DRIVER’S LICENSE EXACTLY
Permanent Address: 1234 Main Street Anywhere, CA USA
Postal Zip Code: 98765

Family Details

Fathers Name: Johan Sebastian Doe
Fathers Nationality: USA
Fathers Previous Nationality: USA
Fathers Place of Birth: Los Angeles California
Fathers Country of Birth: USA
Mothers Name: Johanna Bach Doe
Mothers Nationality: USA
Mothers Previous Nationality: USA
Mothers Place of Birth: Los Angeles California
Mothers Country of Birth: USA
Applicants Marital Status: Unmarried
Spouses Name: (Answer spousal information if it applies)
Grandparent details: No

Profession/Occupation Details of Applicant

<table>
<thead>
<tr>
<th>Occupation</th>
<th>Engineer (If retired indicate (retired) and most recent employer.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employer Name</td>
<td>ABC International Inc.</td>
</tr>
<tr>
<td>Designation</td>
<td>Manager</td>
</tr>
<tr>
<td>Employer Address</td>
<td>4321 Main Street Anywhere, CA</td>
</tr>
<tr>
<td>Employer Phone</td>
<td>987 654 2310</td>
</tr>
<tr>
<td>Previous Occupation</td>
<td>Engineeer</td>
</tr>
<tr>
<td>Military/Police/Security Organization:</td>
<td>No</td>
</tr>
</tbody>
</table>

Details of Visa

<table>
<thead>
<tr>
<th>Visa Type</th>
<th>Tourist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Places to be visited:</td>
<td>New Delhi, Varanasi, Khajuraho, Agra, Jaipur, Udaipur</td>
</tr>
<tr>
<td>Duration of Visa</td>
<td>6 months</td>
</tr>
<tr>
<td>Number of Entries</td>
<td>Multiple</td>
</tr>
<tr>
<td>Purpose of visit</td>
<td>Tourism</td>
</tr>
<tr>
<td>Date of Departure from USA:</td>
<td>(dd/mm/yyyy)</td>
</tr>
<tr>
<td>Port of Arrival in India:</td>
<td>Delhi</td>
</tr>
<tr>
<td>Port of Exit in India:</td>
<td>Delhi</td>
</tr>
<tr>
<td>Have you ever visited India before:</td>
<td>No (If Yes please answer applicable questions)</td>
</tr>
<tr>
<td>Has permission to visit or extend stay in India ever been refused:</td>
<td>If Yes please contact PTDS</td>
</tr>
<tr>
<td>Countries visited in the last 10 years:</td>
<td>Please list the most recent countries visited as space allows.</td>
</tr>
<tr>
<td>Have you visited SAARC countries during last 3 yrs:</td>
<td>No - If Yes please provide additional information.</td>
</tr>
</tbody>
</table>

References

| Reference name in India: | Creative Travel PVT LTD                                  |
| Address line 1:         | Creative Plaza                                            |
| Address line 2:         | Nanakpura Moti Bagh                                       |
| Address line 3:         | New Delhi, India 11021                                    |
| Phone number:           | 44 207 68 11242                                           |
| Reference name in USA:  | Tauck World Discovery                                    |
| Address line 1:         | 10 Norden Place                                            |
| Address line 2:         | Norwalk, Ct. 06855                                        |
| Address line 3:         | 800 788 7885                                              |

When you have completed the online application form please print and sign before sending to PTDS along with supporting documents. ALL documents MUST be mailed to our Washington DC office regardless of the Mission selected on the application. Please note address below.

Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC, 20006

Please use sample information verbatim and substitute your personal information.
### Visa Application Form

**Embassy of India Washington DC**  
Washington  
http://www.indianembassy.org/

#### A. Personal Particulars (As in Passport)

<table>
<thead>
<tr>
<th>Surname</th>
<th>DOE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>JONATHAN BONHAM</td>
</tr>
</tbody>
</table>

- **Previous/other Name if any**:  
- **Sex**: Male  
- **Date of birth**: 12-MAR-1981  
- **Place of Birth Town/City**: LOS ANGELES  
- **Citizenship /National ID No**: NA  
- **Visible identification marks**: NA  
- **Current Nationality**: UNITED STATES OF AMERICA  
- **Marital Status**: Un-Married  
- **Religion**: CHRISTIAN  
- **Country of Birth**: UNITED STATES OF AMERICA  
- **Educational Qualification**: HIGHER SECONDARY

**Any Other Previous/Past Nationality**: NO

#### B. Passport Details

- **Passport No.**: 9876543210  
- **Date of issue**: 09-MAY-2010  
- **Place of issue**: DEPT OF STATE  
- **Date of expiry**: 08-MAY-2020

**Any other Passport/Identity Certificate held (if yes, please fill in the following)**: NO

- **Country of issue**
- **Place of issue**
- **Passport/IC No**
- **Date of issue(dd/mm/yyyy)**
- **Nationality/status**

#### C. Applicant’s Contact Details

- **Present address**: 1234 MAIN STREET ANYWHERE CALIFORNIA, UNITED STATES OF AMERICA 98765  
- **Permanant address**: 1234 MAIN STREET ANYWHERE CALIFORNIA

**Phone No**: 987 654 3210  
**Mobile /Cell No**: 876 543 2109  
**Email address**: jdoe@anywhere.net

#### D. Family Details

- **Relation**  
- **Name**  
- **Nationality**  
- **Prev. Nationality**  
- **Place/Country of Birth**

- **Father’s**  
  - JOHAN SEBASTIAN DOE  
  - UNITED STATES OF AMERICA

- **Mother’s**  
  - JOHANNA BACH DOE  
  - UNITED STATES OF AMERICA

- **Spouse**

**Were your Grandfather/Grandmother(Paternal/Maternal) Pakistan Nationals Or belong to Pakistan held area**: NO

#### E. Details of Visa Sought

- **Type Of Visa Required**: TOURIST VISA
- **Period of Visa (Month)**: 6 Month
- **Port Of Arrival**: DELHI

**No of Entries**: MULTIPLE  
**Expected Date of Journey**: PER YOUR ITINERARY  
**Port of Exit**: DELHI
<table>
<thead>
<tr>
<th>Required Detail of</th>
<th>TOURIST VISA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Places to be Visited</td>
<td>New Delhi, Varanasi, Khajuraho, Agra, Jaipur, Udaipur</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Purpose of Visit</th>
<th>TOURISM</th>
</tr>
</thead>
<tbody>
<tr>
<td>F. Previous Visit Details</td>
<td></td>
</tr>
<tr>
<td>Have You Ever visited India?</td>
<td>NO</td>
</tr>
<tr>
<td>Address where You stayed in India</td>
<td></td>
</tr>
<tr>
<td>Cities in India Visited</td>
<td></td>
</tr>
<tr>
<td>Type of Visa</td>
<td>Visa Number</td>
</tr>
<tr>
<td>Visa Issued Place</td>
<td>Date of issue</td>
</tr>
<tr>
<td>Countries visited in last 10 years</td>
<td></td>
</tr>
<tr>
<td>ENGLAND, RUSSIA, FRANCE, SPAIN</td>
<td></td>
</tr>
<tr>
<td>Have you been refused an Indian Visa or extension of the same previously or deported from India?</td>
<td></td>
</tr>
<tr>
<td>If yes above mention when and by whom with control</td>
<td></td>
</tr>
<tr>
<td>No/Date</td>
<td>NA</td>
</tr>
</tbody>
</table>

| G. Profession/Occupation Details |
| Present Occupation | ENGINEER |
| Designation/Rank | MANAGER |
| Employer name/business | ABC INTERNATIONAL INC |
| Employer Address | 4321 MAIN STREET, ANYWHERE CA |
| Phone Number | 765 432 1098 |
| Past occupation if any |
| Are/have you worked with Armed forces/ Police/ Para Military forces? | NO |
| Organization |
| Designation |
| Place of Posting |
| Rank |
| H. Address of Place of Stay / Hotel |
| Place/Hotel Name | Address of Place / Hotel | State | Phone No. |

NOT APPLICABLE - QUESTION NOT ASKED

<table>
<thead>
<tr>
<th>I. Details of Two Reference In India</th>
<th>In UNITED STATES OF AMERICA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Creative Travel PVT LTD</td>
</tr>
<tr>
<td>Address</td>
<td>Creative Plaza Nanakpura Moti Bagh, New Delhi, India 110021</td>
</tr>
<tr>
<td>Phone Number</td>
<td>44 207 68 11242</td>
</tr>
<tr>
<td>Tauck World Discovery</td>
<td></td>
</tr>
<tr>
<td>10 Norden Place, Norwalk CT. 06855</td>
<td></td>
</tr>
<tr>
<td>800 788 7885</td>
<td></td>
</tr>
</tbody>
</table>

J. DECLARATION:

a. I do not hold any other passport(s) other than those detailed above.
b. I have read and understood all the conditions for the visit to India and I am willing and able to abide fully by them.
c. I declare that the information given in the form is complete and correct and the visit to India will be undertaken for the purpose indicated in the application.
d. I understand that in case the information provided in the form is found to be incorrect, I will be liable for denial of visit/ entry or deportation and/or other penalties during the visit as provided by Indian law.

YOU MUST DATE AND SIGN APPLICATION HERE. APPLICATIONS WILL BE REJECTED IF SIGNATURES ARE NOT MADE HERE AND ON PAGE ONE.

Date: 17-FEB-2012

Applicant’s signature (as in Passport)
ADDITIONAL PARTICULARS FORM (FOR VISA/OCI/PIO CARD SERVICES)

1. Name of applicant: JOHNATHAN BONHAM DOE

2. Passport Number and Nationality: USA 9876543210

3. Please specify whether holding dual nationality. If yes, please provide name of countries and passport numbers: NO

4. Any previous Nationality held? If yes, specify: NO

5. Name of Spouse and current Nationality: JOHANNA BACH DOE USA

6. Any other Nationality previously held by spouse. If yes, please provide name of countries and passport numbers: NO

7. Has the applicant ever changed his/her name? If yes, specify details and submit appropriate documentation for the same: NO

MARRIED WOMEN PLEASE ANSWER "YES" AND LIST YOUR MAIDEN NAME (NO FURTHER DOCUMENTATION REQUIRED)

8. Did the applicant or his/her parents or his/her grandparents ever hold the citizenship of Pakistan, Bangladesh, Afghanistan, Bhutan, China, Nepal or Sri Lanka at any point of time? If yes, please provide details: NO (IF YES PLEASE CONTACT PTDS)

9. Did the applicant work before or is currently working with Armed Forces/Police/Para-Military Forces/Government service. If yes, name of Organization, Designation, Place of Posting and Rank should be given: NO

10. Did the applicant ever hold official/diplomatic passport? NO
    If yes, specify details:
11 Current Employment status along with full details of employer:

**ENGINEER**
**ABC INTERNATIONAL ANYWHERE USA**

IF RETIRED PLEASE STATE “RETIRED” AND LAST EMPLOYER INFO

12 Has the applicant been convicted for any criminal offense or is currently facing criminal charges in any court of law? If yes, specify details: NO (IF YES PLEASE CONTACT PTDS)

13 Has the applicant ever applied for asylum? If yes, specify details: NO

---

**DECLARATION**

I hereby declare that the above particulars are true. I also agree that in case any false information is given in the above form, appropriate action as per Government of India rules and regulations may be taken against me, including but not limited to revoking of issued Visa/OCI/PIO card and any other action as deemed fit by the Government of India or its agencies.

I am applying for a PIO card (strike off whichever not applicable) -

(a) as a spouse of an Indian origin person **NOT APPLICABLE**

(b) not as a spouse of Indian origin person. **NOT APPLICABLE**

In case of (a), I undertake to intimate the Consulate immediately about the dissolution of such marriage, if it occurs.

**Date:** PLEASE DO NOT FORGET TO DATE AND SIGN THIS FORM

**Place:** PLACE WHERE YOU ARE WHEN COMPLETING THIS FORM.

______________________________

(Signature of the Applicant)

Please note: In case of minor child, both parents/legal guardian should sign the declaration.
ADDITIONAL PARTICULARS FORM (FOR VISA/OCI/PIO CARD SERVICES)

1. Name of applicant:

2. Passport Number and Nationality:

3. Please specify whether holding dual nationality. If yes, please provide name of countries and passport numbers:

4. Any previous Nationality held? If yes, specify:

5. Name of Spouse and current Nationality:

6. Any other Nationality previously held by spouse. If yes, please provide name of countries and passport numbers:

7. Has the applicant ever changed his/her name? If yes, specify details and submit appropriate documentation for the same:

8. Did the applicant or his/her parents or his/her grandparents ever hold the citizenship of Pakistan, Bangladesh, Afghanistan, Bhutan, China, Nepal or Sri Lanka at any point of time? If yes, please provide details:

9. Did the applicant work before or is currently working with Armed Forces/Police/Para-Military Forces/Government service. If yes, name of Organization, Designation, Place of Posting and Rank should be given:

10. Did the applicant ever hold official/diplomatic passport? If yes, specify details:
11 Current Employment status along with full details of employer:

12 Has the applicant been convicted for any criminal offense or is currently facing criminal charges in any court of law? If yes, specify details:

13 Has the applicant ever applied for asylum? If yes, specify details:

**DECLARATION**

I hereby declare that the above particulars are true. I also agree that in case any false information is given in the above form, appropriate action as per Government of India rules and regulations may be taken against me, including but not limited to revoking of issued Visa/OCI/PIO card and any other action as deemed fit by the Government of India or its agencies.

I am applying for a PIO card (strike off whichever not applicable) -
(a) as a spouse of an Indian origin person **NOT APPLICABLE**
(b) not as a spouse of Indian origin person. **NOT APPLICABLE**

In case of (a), I undertake to intimate the Consulate immediately about the dissolution of such marriage, if it occurs.

**Date:**

**Place:**

________________________________________

(Signature of the Applicant)

Please note: In case of minor child, both parents/legal guardian should sign the declaration
CKGS Application Centre

CKGS Order Form (Visa)

(Applicants applying for Visa by Walk-In or Postal/Courier need to fill out and attach this form with supporting documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant:  **JOHNATHAN DOE**
Passport No:  **987654321**  Nationality:  **USA**
Email:  **JDOE@ANYWHERE.COM**  Telephone:  **999-888-7654**

CKGS Center as per jurisdiction (circle one):  **LEAVE BLANK - DO NOT CIRCLE**
Washington D.C. / Atlanta / Chicago / Houston / New York / San Francisco

Please tick the appropriate boxes below

**X**  Application for Visa processing service

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on [www.in.ckgs.com](http://www.in.ckgs.com). I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

Category (Please tick only one):

- [ ] Business Visa
- [ ] Transfer of Business Visa
- [ ] Conference Visa
- [ ] Employment Visa
- [ ] Entry Visa
- [ ] Transfer of Entry Visa
- [ ] Journalist Visa
- [ ] Medical Visa
- [ ] Medical Attendant Visa
- [ ] Missionary Visa
- [ ] Research Visa
- [ ] Student Visa
- [ ] Art of Surrogacy Visa
- [X] Tourist Visa
- [ ] Transfer of Tourist Visa
- [ ] Transit Visa

**BOX**  Visa Fees  **NOT APPLICABLE - DO NOT FILL OUT**

Review fees at [www.in.ckgs.us](http://www.in.ckgs.us)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Visa fee</td>
<td>USD</td>
</tr>
<tr>
<td>B. ICWF fee</td>
<td>USD 3.00</td>
</tr>
<tr>
<td>C. CKGS Service fee</td>
<td>USD 17.00</td>
</tr>
<tr>
<td>D. Fax fee – All the citizens of different nationality except USA nationals will be charged Fax fees (If applicable.)</td>
<td>USD 20.00</td>
</tr>
<tr>
<td>E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization.)</td>
<td>USD</td>
</tr>
<tr>
<td>F. Penalty fee – (If applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section.)</td>
<td>USD</td>
</tr>
</tbody>
</table>
G. Any other fee as may be applicable  | USD  
H. Total primary fees applicable = A+B+C+D+E+F+G  | USD  

* There will be no refund of the application fee and service charges by the Embassy/Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

**NOT APPLICABLE ALL DOCUMENTS RETURNED BY PTDS**

I. Application for return of documents by FedEx Courier Service  | USD 15.00

I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS. I have read the terms and conditions, have understood them and hereby agree to them. CKGS does not take over any responsibility for the timely delivery by the external service provider or for the loss or damage to documents while the documents are with the external service provider.

*Please write the address to which the documents should be returned to in case you wish to order for this service through CKGS

Address: ____________________________ Zip Code: __________________

**NOT APPLICABLE ALL DOCUMENTS RETURNED BY PTDS**

- Prepaid shipping label enclosed with self-addressed label/envelope

- Service Provider and Return Airway Bill No. (AWB No.): ________________________________

  (No hand-written labels. We don’t recommend USPS without tracking)

**NOT APPLICABLE - ALL FEES PAYABLE TO PTDS.**

J = Total Fees payable: H + I  | USD

Application Payment for the total amount mentioned above in ‘J’.

*Money Order / Cashier’s Check should be in favor of “Cox & Kings Global Services USA LLC”*  

**Payment Details (Money order / Bank Transfer / Online Transfer / Cashier’s Check Details):**

____________________________________________________________________________________

**PLEASE BE SURE TO SIGN AND DATE THIS FORM**

Date: ____________________________

Signature: _________________________
CKGS Application Centre

CKGS Order Form (Visa)

(Applicants applying for Visa by Walk-In or Postal/Courier need to fill out and attach this form with supporting documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant: ________________________________

Passport No: ___________________________ Nationality: ___________________________.

Email: ________________________________ Telephone: ________________________________

CKGS Center as per jurisdiction (circle one):

Washington D.C. / Atlanta / Chicago / Houston / New York / San Francisco

Please tick the appropriate boxes below

☐ Application for Visa processing service

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on www.in.ckgs.com. I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

Category (Please tick only one):

☐ Business Visa ☐ Transfer of Business Visa
☐ Conference Visa ☐ Employment Visa ☐ Entry Visa
☐ Transfer of Entry Visa ☐ Journalist Visa ☐ Medical Visa
☐ Medical Attendant Visa ☐ Missionary Visa ☐ Research Visa
☐ Student Visa ☐ Art of Surrogacy Visa ☐ Tourist Visa
☐ Transfer of Tourist Visa ☐ Transit Visa

☐ Visa Fees

Review fees at www.in.ckgs.us

<table>
<thead>
<tr>
<th></th>
<th>USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Visa fee</td>
<td></td>
</tr>
<tr>
<td>B. ICWF fee</td>
<td>3.00</td>
</tr>
<tr>
<td>C. CKGS Service fee</td>
<td>17.00</td>
</tr>
<tr>
<td>D. Fax fee – All the citizens of different nationality except USA nationals will be charged Fax fees (if applicable.)</td>
<td>20.00</td>
</tr>
<tr>
<td>E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization.)</td>
<td></td>
</tr>
<tr>
<td>F. Penalty fee – (if applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section.)</td>
<td></td>
</tr>
</tbody>
</table>
G. Any other fee as may be applicable

H. Total primary fees applicable = A+B+C+D+E+F+G

* There will be no refund of the application fee and service charges by the Embassy/Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

I. Application for return of documents by FedEx Courier Service

I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS. I have read the terms and conditions, have understood them and hereby agree to them. CKGS does not take over any responsibility for the timely delivery by the external service provider or for the loss or damage to documents while the documents are with the external service provider.

*Please write the address to which the documents should be returned to in case you wish to order for this service through CKGS

Address: ____________________________________________________________

______________________________________________________________ Zip Code ______________

□ Prepaid shipping label enclosed with self-addressed label/envelope

- Service Provider and Return Airway Bill No. (AWB No.): TRAVEL DOCUMENT SYSTEMS

(No hand-written labels. We don’t recommend USPS without tracking)

J = Total Fees payable: H + I

Application Payment for the total amount mentioned above in ‘J’.

Money Order / Cashier’s Check should be in favor of “Cox & Kings Global Services USA LLC”

Payment Details (Money order / Bank Transfer / Online Transfer / Cashier’s Check Details):

__________________________________________________________

Date: ________________________________________________

Signature: ____________________________________________