Visa requirements shown below are for U.S. CITIZENS ONLY. Nationals of all other countries please contact Pinnacle TDS directly for specific requirements associated with your itinerary.

**Spotlight on Vietnam**

**TAUCK ICA 2014**

<table>
<thead>
<tr>
<th>Visa(s) Req'd</th>
<th># Forms</th>
<th># Photos</th>
<th>Cost</th>
<th>Application Deadline</th>
<th>Expedite Fee Per Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vietnam</td>
<td>1</td>
<td>1</td>
<td>$199.00</td>
<td>$369.00</td>
<td>(30 days prior to your departure)</td>
</tr>
</tbody>
</table>

 please be careful when filling out your forms. Visas for Vietnam are issued for specific date of entry based on the information on your visa application. Please use enclosed sample information verbatim and substitute your personal information.

Fees shown above include all necessary consular and service fees as well as the cost to return your passport(s) via FedEx within the continental U.S. (Please add $29.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with one (1) photograph and one (1) completed visa application form for Vietnam. Please also enclose two (2) clear photocopies of the vital information page of your passport. Photographs should be recently shot passport-type photos with a clear background approximately 2” x 2” in dimension. (Note that machine or home photographs are not acceptable and photographs must be different than those in your current passport.) Your passport must be valid for a minimum of six (6) months beyond the completion of your international travel and must have at least four (4) blank unused pages available, not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visas.

Applications must be received in our offices no fewer than 30 days prior to your departure from your shipping address. Documents received after the deadline will be subject to the per person expediting fee shown above. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements quoted are subject to change without notice.

Check or credit card payment accepted. Credit card payment subject to 3.5% surcharge.
PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:
Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC 20006

♦ Your actual passport (Please keep a photocopy for your records.)
♦ Two (2) photocopies of the vital information page of your passport
♦ This completed form
♦ One (1) completed visa application form per person for Vietnam
♦ One (1) passport-type photograph per person (Please leave loose, PTDS will affix)
♦ Credit or debit card authorization below

Please type or print clearly:

<table>
<thead>
<tr>
<th>Full Name (1): ____________________________</th>
<th>Full Name (2): ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport #: ____________________________ Exp: <em><strong>/</strong></em></td>
<td>Passport #: ____________________________ Exp: <em><strong>/</strong></em></td>
</tr>
<tr>
<td>Home Tel: ________________</td>
<td>Home Tel: ________________</td>
</tr>
<tr>
<td>Work Tel: ________________</td>
<td>Work Tel: ________________</td>
</tr>
<tr>
<td>Email: ________________</td>
<td>Email: ________________</td>
</tr>
<tr>
<td>Date of Departure from Home: <em><strong>/</strong></em>/___</td>
<td>Date of Tour: <em><strong>/</strong></em>/___ 2014</td>
</tr>
<tr>
<td>Address: ____________________________</td>
<td>Address: ____________________________</td>
</tr>
<tr>
<td>Tour Name: Spotlight on Vietnam</td>
<td></td>
</tr>
<tr>
<td>Date of Entry to Vietnam: <em><strong>/</strong></em>/___</td>
<td></td>
</tr>
<tr>
<td>Special Instructions: ____________________________</td>
<td></td>
</tr>
</tbody>
</table>

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from ___/___/___ to ___/___/___
I will not be at my home and/or return shipping address from ___/___/___ to ___/___/___

CREDIT CARD AUTHORIZATION: AMEX / VISA / MC (please circle one)
Cardholder Name: ____________________________ Signature: ____________________________
Card #: ____________________________ CID# ____________________________ Expires: ___/___/___ Amount: US$ ____________

©2014 Pinnacle Travel Document Systems
IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:

You must have at least four (4) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid for a minimum of six (6) months beyond the completion of your international travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are $222.00 for passport pages and $250.00 for passport renewals. We can also assist you with expediting first time passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

- Passport Pages
- Passport Renewals
- First Time Passports
- Second Passports

[www.Traveldocs.com/PTDSPassports](http://www.Traveldocs.com/PTDSPassports)

You may also contact us via email or phone at tauck@TravelDocs.com or 888-838-4867 and we will send you an instruction kit.
Visa Approval/Reference Number (if any):

EMBASSY OF VIETNAM
1233 20th Street, NW, Suite 400
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293
Fax: (202) 861-0917
http://www.vietnamembassy.us

VISA APPLICATION
(FOR NON-VIETNAMESE PASSPORT HOLDERS)

1. Name (in block letters):
   DOE Jonathan Bonham

2. Date of birth: 13 / 03 / 1961
   Date / Month / Year

3. Male: ☐ Female ☐

4. Place of birth: Los Angeles CA USA

5. Nationality at birth: USA
   Nationality at present: USA

6. Passport number: 0123456789
   Date of issue: 10 MAY 2005
   Date of expiry: 09 MAY 2015

7. Profession: Engineer
   Place of employment: ABC International
   4321 Main Street
   Anywhere CA 98765
   Telephone (Office): 987-654-0123

8. Present mailing address: (P.O Box Not Accepted)
   1234 Main Street
   Anywhere CA 98765
   Telephone (Home): 987-654-3210

9. Purpose of Visit to Vietnam:
   TOURISM

10. Name, address of your contact (sponsor, host, hotel…) in Vietnam (if any)
    ICS TRAVEL GROUP
    27 F TRAN NHAT DUAT DIST.1
    HO CHI MINH CITY, VIETNAM
    PHONE: 84 8 3846 8104

11. Proposed date of entry:
    Date / Month / Year
    Proposed date of exit:
    Date / Month / Year

12. Requesting a visa good for:
    • Times of entries:
      - Single (one time) visit ☑
      - Multiple visits ☐
    • Length of stay:
      - One month ☑
      - 03 months ☐
      - Less than 6 Months (with an approval only) ☐
      - Up to one year (with an approval only) ☐

I solemnly declare that the statements made in this application are true and correct.

Date: __________________________________________
Signature of Applicant __________________________________

PLEASE DO NOT FORGET TO SIGN AND DATE YOUR APPLICATION

01 Photo
(2 inches x 2 inches)
PLEASE STAPLE ONE PHOTO HERE
EMBASSY OF VIETNAM
1233 20th Street, NW, Suite 400
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293
Fax: (202) 861-0917
http://www.vietnamembassy.us

VISA APPLICATION
(FOR NON-VIETNAMESE PASSPORT HOLDERS)

1. Name (in block letters):
   ________________________________ ________________________________
   Family name   First name  Middle name

2. Date of birth: ................../........../…… ... Date / Month / Year

3. Male:   ☐  Female ☐

4. Place of birth:........................................

5. Nationality at birth:........................................
   Nationality at present:........................................

6. Passport number:........................................
   Date of issue:................ ........... ........... ...........
   Date of expiry:........... ........... ........... ...........

7. Profession:......................................................
   Place of employment:....................................

8. Present mailing address: (P.O Box Not Accepted)
   ..............................................................

   Telephone (Home):.................................

9. Purpose of visit to Vietnam:
   Tourism............................................................

I solemnly declare that the statements made in this application are true and correct.

Date: ............................................................
Signature of Applicant ...............................................

10. Name, address of your contact (sponsor, host, hotel…) in Vietnam (if any)

   □ ICS TRAVEL GROUP
   □ 27 F TRAN NHAT DUAT DIST 1
   □ HO CHI MINH CITY, VIETNAM
   □ PHONE: 84 8 3846 8104

   ..............................................................

11. Proposed date of entry:
   ........ ....../........./........ ....... Date / Month / Year
   Proposed date of exit:
   ........ ....../........./........ ....... Date / Month / Year

12. Requesting a visa good for:

   - Single (one time) visit ☑
   - Multiple visits ☐

   - One month ☐
   - 03 months ☐

   - Less than 6 Months (with an approval only) ☐
   - Up to one year (with an approval only) ☐